

**BYLAWS OF THE GRAND BETHEL OF MINNESOTA
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

Section 1.

- A. This associated group shall be known as the Grand Bethel of Minnesota, JDI.

**ARTICLE II
PURPOSE**

Section 1.

- A. The purpose of the GB is to band together, through social and fraternal activities, all members of JD in Minnesota to preserve and maintain the ideals and principles taught in JDI; to assist, when requested by the GG, in the Installation of Bethels Under Dispensation, and to promote the interest, welfare and growth of JD.

**ARTICLE III
MEMBERSHIP**

Section 1.

- A. Membership in the GB shall include all current members of Minnesota Bethels. All GB members in good standing shall be entitled to vote at any meeting of the GB.
- B. Only members of the GB, their chaperones, members of the GGC, and specially invited guests, approved by the ExGBGC, may attend the Annual Meeting of the GB and any other GB functions.

**ARTICLE IV
OFFICERS, CHOIR AND REPRESENTATIVES**

Section 1. GB Officers

- A. The GB Officers shall be the same as those of a regular Bethel. The prefix "Grand Bethel" shall precede each title, i.e., Grand Bethel Honored Queen, Grand Bethel Senior Princess, etc.

Section 2. GB Choir

- A. A GB Choir shall be installed at the same time as the GB Officers.

Section 3. GB Representatives

- A. The GBHQ may appoint GB Representatives for selected states, provinces, territories and countries wherein JD Bethels are located.
- B. The GB Representatives are not officers and shall not be installed or receive medallions.
- C. GB Officers and GB Choir members may serve as GB Representatives.

Section 4. Term of Office

- A. All GB officers shall serve the term of office to which they have been selected even though they become twenty (20) years of age before the next AM GB.

**ARTICLE V
ELIGIBILITY**

Section 1. GB Line Officers

- A. Any Bethel is eligible to send any number of delegates to the AM GB for the selection of the GB Line Officers.
- (1) GBSP and GBJP. These delegates shall be PHQ or current HQ, who are at least sixteen (16) years of age at the time of the AM GB, whose record, in the Bethel's judgment, would entitle them to serve as GB Line Officers.
 - (2) GBGde. These delegates shall be Members who are serving or who have served as Guides, who are at least fourteen (14) years of age at the time of the AM GB, whose record in the Bethel's judgment, would entitle them to serve as a GB Line Officer.
 - (3) GBMar. These delegates shall be Members who are serving or who have served as Marshals, who are at least fourteen (14) years of age at the time of the AM GB, whose record in the Bethel's judgment, would entitle them to serve as a GB Line Officer.
- B. Bethel delegates shall be members of the GB.
- C. Bethel delegates shall complete an application form that shall bear the signature of the member, her parent(s) or guardian(s), and the Bethel Guardian.
- D. Bethel delegates aspiring to the office of GBSP must be younger than twenty (20) years of age when installed into the office of GBHQ.
- E. A Daughter may concurrently compete for Miss MNJD and aspire to be GBSP or GBHQ.
- F. The current or a previous Miss MNJD is eligible to aspire to be a GB Line Officer.

**ARTICLE V (CONT.)
ELIGIBILITY**

Section 2. Other GB Officers

- A. Any GB member, at least eleven (11) years of age, who has served as a Bethel Officer for at least one (1) full term, shall be eligible to submit her name for the office of GB Chaplain, GB Recorder, GB Librarian, GB Musician, GB First Messenger, GB Second Messenger, GB Third Messenger, GB Fourth Messenger, GB Fifth Messenger, GB Treasurer, GB Senior Custodian, GB Junior Custodian, GB Inner Guard, and GB Outer Guard.

Section 3. GB Choir Members

- A. Any Bethel is eligible to submit the names of up to two (2) Daughters to be members of the GB Choir. These Daughters may be any members of the Bethel who are not PHQs or elective officers in the Bethel at the time of their selection. If no other members are available, the selection may then be made from elective officers.

Section 4. GB Representatives

- A. Any GB member shall be eligible to serve as a GB Representative.
B. Daughters interested in serving as a GB Representative shall indicate their choice(s) of jurisdiction(s) when registering for the AM GB.

Section 5. Restrictions

- A. A Daughter shall relinquish her office if she marries during her term.
B. No Daughter may serve as GBHQ and SBHQ concurrently.

**ARTICLE VI
SELECTION OF BETHEL DELEGATES & GB CHOIR MEMBERS**

Section 1. Selection of Bethel delegate(s) and choir members

- A. The ExBGC and the five (5) elective Officers of each Bethel shall select, by secret ballot:
(1) the Bethel delegate(s) for the drawing for GB Line Officers.
(2) the Daughters to be members of the GB Choir.

Section 2. Submit Name(s)

- A. The name(s) and address(es) of the delegate(s) and choir members selected by each Bethel shall be submitted to the GBGS not less than thirty (30) days prior to the AM GB.

**ARTICLE VII
SELECTION OF GB OFFICERS**

Section 1. GB Line Officer Examinations

- A. GBSP and GBJP. Bethel delegates aspiring to serve as GBSP or GBJP shall be required to take an oral test on the Honored Queen's ritualistic work. The test will be administered by the GBGC at the AM GB.
(1) The Daughters who pass the test with a score of at least seventy (70) per cent will be eligible for the offices of GBSP and GBJP.
B. GBGde and GBMar. Bethel delegates aspiring to serve as GBGde or GBMar shall be required to take a test on the Guide and Marshal Ritual floor work. The test will be administered by the GBGC at the AM GB.
(1) The Daughters who pass the test with a score of at least seventy (70) per cent will be eligible for the offices of GBGde and GBMar.
C. Test scores shall be kept confidential.
D. A Daughter shall retake the examination each time she is sent as a delegate from her Bethel.
E. Upon selection of the GBSP and GBJP, they shall be required to take an open book test based on parliamentary procedure, HQ's Ritual and Installation parts, and general Job's Daughters knowledge. They shall cite all answers.
F. The completed test shall be submitted to the GB Guardian Secretary no later than the Annual Session of the GGC.

Section 2. Selection Procedure

- A. The GBSP shall automatically assume the office of GBHQ.
(1) In the event the GBSP is selected as SBHQ or cannot accept the office of GBHQ for any other reason, the office shall be offered to the GBJP.
(2) If the GBJP is not willing to accept the office of GBHQ, then the GBHQ shall be selected at the AM GB.

**ARTICLE VII (CONT.)
SELECTION OF GB OFFICERS**

Section 2. Selection Procedure (cont.)

- B. Other Line Officers
- (1) The delegate with the highest score on the HQ Ritual test shall become GBSP. The delegate with the next highest score shall become GBJP. In the case of a tie, the tie will be broken by a drawing during the Grand Bethel meeting.
 - (2) If there is no one to step into the GBHQ station, then the delegate with the highest score on the HQ Ritual test, and who is also a PHQ, shall become GBHQ. The delegate with the next highest score becomes GBSP, and the delegate with the next highest score becomes GBJP.
 - (3) The delegate with the highest score on the Guide and Marshal Ritual floor work shall become GBGde. The delegate with the next highest score shall become GBMar. In the case of a tie, the tie will be broken by a drawing during the Grand Bethel meeting.
 - (4) The Daughters selected as new GB Line Officers shall be announced by the GBHQ during the GB meeting.
- C. The remaining GB Officers shall be drawn by lot from those eligible members who have submitted their names for consideration in any or all of the following officer categories:
- (1) GB Chaplain
 - (2) GB Recorder
 - (3) GB Messengers
 - (4) GB Treasurer
 - (5) GB Guards
 - (6) GB Librarian
 - (7) GB Custodians
 - (8) GB Musician
- D. If a delegate indicates an ability to play the Bethel music, the GB Musician shall be drawn following the GB Marshal. If no one indicates the ability to play, the GB Musician shall be drawn following the GB Custodians.

Section 3. Drawing Procedure

- A. The GBSP and GBJP shall be announced based on the score results of the GBHQ Ritual test.
- B. The GB Guide and GB Marshal shall be announced based on the score results of the Guide and Marshal Ritual Floor Work test.
- C. A drawing shall be held in the case of a tie.
- D. Draw the remaining GB Officers in the following order from the appropriate pool of eligible members: GB Chaplain, GB Recorder, GB First Messenger, GB Second Messenger, GB Third Messenger, GB Fourth Messenger, GB Fifth Messenger, GB Treasurer, GB Inner Guard, GB Outer Guard, GB Librarian, GB Senior Custodian, GB Junior Custodian, and GB Musician..

Section 4. Restrictions

- A. No member may hold more than one (1) GB office.
- B. No Daughter who has served as a GB officer during the previous year shall be selected for a GB Office unless necessary to fill the corps of officers, except that a previous GB Officer who was not eligible for a GB Line Office the previous year, may be a Bethel delegate and be eligible to be selected as a GB Line Officer.

**ARTICLE VIII
ATTENDANCE AT GB INSTALLATION & ANNUAL MEETING**

Section 1.

- A. The Bethel delegates shall be present at the GB Annual Meeting to accept an office and shall be present for Installation. The delegate shall also be prepared to be present the following year unless prevented by a reasonable excuse.
 - (1) At the discretion of the GBGC, if a Bethel delegate is prevented by a reasonable excuse from attending the GB Annual Meeting but is able to be present for the Installation, she shall be eligible to be drawn as a GB Officer, if there are offices available after all delegates present at the meeting have been drawn.
- B. The Daughters selected to be members of the GB Choir shall be present for Installation, unless prevented by a reasonable excuse, and shall be prepared to be present the following year for the GB Annual Meeting unless prevented by a reasonable excuse. Those GB Choir members not present shall be installed at a later date.
- C. The Daughters appointed to be GB Representatives shall be present at the GB Installation.

**ARTICLE IX
TERM OF OFFICE**

Section 1.

- A. The term of office of the GB Officers, Representatives and Choir shall be from one Annual Meeting of the GB to the next.

**ARTICLE X
DUTIES OF OFFICERS, CHOIR MEMBERS AND REPRESENTATIVES**

Section 1. Duties of the GBHQ shall be:

- A. To preside over all convocations of the GB, to supervise its activities and to promote the good of the Order at all times.
 B. To appoint the GB Representatives.
 C. To attend the AS GGC, giving a report of the activities of the GB.
 D. To present the Minnesota flag during the Flag Ceremony at the Formal Opening of the SGC.
 (1) If the GBHQ does not attend the AS SGC, the Minnesota Flag shall be presented by one (1) of the following, if present, in this order:
 (a) Miss MNJD
 (b) GBSP
 (c) GBJP
 (2) If none of the above is in attendance at the AS SGC, the GG shall select the Minnesota Flag bearer.
 E. Assist Bethels in their ritualistic work when requested to do so by the BG of a Bethel and approved by the Grand Guardian.

Section 2. Duties of the GBSP shall be:

- A. To assist the GBHQ in the performance of her duties and represent JD at all official functions when the GBHQ is unable to do so.
 B. To be prepared to assume the station of GBHQ in the event that the GBHQ is unable to preside at the AM GB or must vacate her office.

Section 3. Duties of the GB Chaplain shall be:

- A. To attend and have an approved chapel service for all over-night state GB events that fall on a day of worship.
 B. To prepare and give a prayer (grace) before all meals at GB events, or, if unable to attend, to have another GB member prepared to give the prayer(s) in her place.

Section 4. Duties of the GB Musician shall be:

- A. To provide music for the ceremonies and meetings of the GB.

Section 5. Duties of the GB Officers shall be:

- A. To perform the duties of their offices, to promote the growth and welfare of the Order, to engage in achievement activities and financial projects as decided upon by the membership of the GB at the Annual Meeting, and to assist the GBHQ when requested to do so.
 B. To attend GB exemplifications and perform their Ritual part as required.
 (1) If prevented from attending a GB exemplification by a reasonable excuse, a GB officer shall notify the GBG or GB Dir of Epochs of her absence so that a substitute can be arranged.

Section 6. Duties of the GB Choir shall be:

- A. To provide musical selections during the GB meeting and at other times when requested to do so.

Section 7. Duties of the GB Representatives shall be:

- A. To conduct correspondence with Bethels and/or appropriate JD members (such as the GB Representatives to Minnesota, GBHQ, or Miss Jurisdiction JD) in the state, province, territory, or country assigned to them. This correspondence may be in the form of a visit to the jurisdiction or letters, tape recordings, video recordings, or any other media deemed appropriate by the GB Representative.
 (1) Each GB Representative may prepare a written report of her correspondence to be read at the next AM GB.
 (2) The GB Representative shall inform the GBGC when registering for the AM GB if she has a report to be read.

ARTICLE XI MEETINGS

Section 1. Annual Meeting

- A. The AM GB shall be held at such time and place as may be selected by a member or members of the ExGGC and approved by two-thirds (2/3) of the ExGGC and Finance Committee, and approved by a majority of the ExGBGC and the members of the GB.
- B. At this meeting, the GB shall have the Opening Ceremony, drawing of GB Officers, business meeting, annual reports, and Installation of GB Officers and Choir.
- C. The Installing Officers for the Installation of the GB Officers and Choir shall be approved by the GBGC and assigned as follows:
 - (1) The current GBHQ shall serve as the Installing Officer. If the current GBHQ is unable to attend the installation ceremony, a PGBHQ shall serve as the Installing Officer.
 - (2) The current Miss MNJD shall be asked to serve as an Installing Officer.
 - (3) The other Installing Officers shall be PGBHQs of this GB. If, after contacting at least the previous six (6) PGBHQs, there are not enough PGBHQs willing to serve, then previous Miss MNJDs and PHQs and/or MMs of MN Bethels may also serve.
 - (4) All Grand Bethel Installing Officers shall be registered for and attend the Grand Bethel Annual Meeting.

Section 2. Minnesota Job's Daughters Congress. (See also MN GRAND BETHEL 11)

- A. The purpose of Congress is to provide an informal forum where discussion shall be held on matters of interest or concern (resolutions) to the members of Minnesota Bethels.
- B. Congress shall be held at such time and place as may be selected by the GBHQ and GBGC.
 - (1) Members shall be given the opportunity to submit items for discussion.
 - (a) Items for discussion shall be submitted to the GBGC at least 45 days prior to Congress.
 - (b) Submitted items shall be distributed to each Bethel at least 30 days prior to Congress.
 - (2) Items submitted in advance of Congress shall be discussed first; additional items may be discussed if time permits.
 - (3) All members of Minnesota Bethels may speak during Congress; others may speak if their opinion is requested.
- C. The GBHQ shall preside and the GB Recorder shall take minutes of the meeting.
- D. All members of Minnesota GB shall be entitled to vote on resolutions.
- E. Any resolution adopted by majority vote shall be forwarded to the proper person(s) for necessary action.

ARTICLE XII SUPERVISION

Section 1. GBHQ and GBGC

- A. All activities of the GB shall be under the direction of the GBHQ. She shall secure the approval of the GBGC in all matters pertaining to GB.

Section 2. Chaperones

- A. All GB Officers, Choir members, and Representatives shall be chaperoned throughout their term of office, regardless of age.
- B. Immediately following the installation of, and after consulting with the GBHQ, the GBG shall appoint two (2) chaperones from the immediate geographical area of the GBHQ.

ARTICLE XIII ESCORT, INTRODUCTIONS, AND HONORS

Section 1. General

- A. GB Officers and Representatives shall be escorted as per Ritual and given a hearty welcome, unless entitled to Honors, in which case they shall be escorted and introduced under the proper section of Escort, Introductions and Honors.
- B. There are no Grand Bethel Honors.
- C. GB Choir members shall be introduced as visiting JD, giving their office, if they hold one, and indicating that they are also GB Choir members.

**ARTICLE XIV
FINANCE**

Section 1. GB Self-Supporting

- A. The GB shall be self-supporting through payment of membership dues and financial projects.

Section 2. Funds and Disbursements

- A. All funds belonging to the GB shall be deposited by the GB Guardian Treasurer in the name of the GB.
B. Bills authorized by the GBGC shall be paid by the GB Guardian Treasurer.

Section 3. Indebtedness

- A. No indebtedness shall be incurred by any officer or member of the GB, or any GBGC member, without the approval of a majority of the GBGC.

Section 4. Membership Fee

- A. Each member of a Minnesota Bethel shall pay an annual membership fee to the GB of five dollars (\$5.00). This fee shall be payable at the time of Bethel dues.
(1) The Bethel shall pay all GB membership fees to the GS with the annual fees.
(2) Upon receipt, the GS shall forward all GB membership fees to the GBGS. (See MN-SOP-GGC-4 Sec. 1 B. (8))
(See MN-SOP-GGC-4 Sec. 17 A)

Section 5. GBHQ Expenses

- A. The GBHQ's expenses for room and meals for the AM GB shall be paid out of GB funds.
B. When meeting the chaperone requirements set by the SGC, the GBHQ shall receive financial assistance to attend the AS SGC, the amount to be set each year by the GBGC and voted on each year by the members of the GB at their Annual Meeting.
(1) If the GBHQ attends all official functions, unless prevented by a reasonable excuse approved by the GBG or her designate, she will be reimbursed for the cost of two (2) official Supreme meals of her choice. An estimate of this amount will be included in B above. Official functions to be: Practice for Formal Opening, Formal Opening, Supreme Bethel Meeting, Supreme Bethel Installation and Miss IJD Pageant.
(2) A report of the expenses incurred, including meals, transportation, and lodging (up to four (4) nights at three (3) per room), shall be submitted to the GBGC upon return.
C. When meeting the chaperone requirements set by the SGC and when itemized receipts are approved by the GBGC, the GBHQ shall be reimbursed for her attendance at the AS GGC for:
(1) Two (2) nights accommodations based on four (4) people per room.
(2) The cost of one (1) official AS GGC meal of her choice.
D. The GB shall allow one hundred twenty-five dollars (\$125.00) for decorations at AM GB, payable to the GBHQ after the receipt of itemized receipts.
E. GBHQ reimbursement of expenses
(1) When the GBHQ receives advance approval from the Grand Guardian to assist in the ritualistic work of the order, the GBHQ shall be reimbursed for her travel to and from the Bethel, using the travel allowance rate adopted by the GGC at the AS GGC.
(2) Funds shall be distributed from Bethels Under Reorganization upon receipt of an itemized expense report.
(3) The GBHQ shall submit an itemized expense report at the end of each month for that month's travels to the GBGS. The GBGS shall forward the report to the GS and GBG.

Section 6. GBSP Allowance

- A. The GB shall allow fifty dollars (\$50.00) for the Installation, to be used for flowers and any other approved necessary expenses, payable to the GBSP after receipt of itemized receipts.

Section 7. GB Representative Reimbursement

- A. Upon presentation of proper receipt and a copy of the correspondence sent, GB Representatives shall be reimbursed the actual cost, not to exceed twenty-five dollars (\$25.00), for communication with their jurisdiction(s).

**ARTICLE XIV (CONT.)
FINANCE**

Section 8. GB Installation Invitations and Programs

- A. The GB shall provide enough printed invitations to the Installation of GB Officers and Choir for the approved mailing list. Postage for these invitations shall be paid out of the GB funds.
- B. Additional invitations may be provided by the GB for the personal use of the GBSP for the GB Installation. These invitations shall be mailed at her own expense.
- C. The GB shall provide covers for the programs for Installation.
- D. When approved by the GBGC prior to printing, the programs and inserts for the GB Installation shall be paid for out of GB funds.
 - (1) The programs shall be printed by the GB Guardian Secretary.

Section 9. GBHQ Medallion, Sash and Name Badge

- A. Each GBHQ shall receive a "GBHQ" medallion with the year engraved on the back. At the end of the year, she shall be allowed to keep the medallion.
- B. Each GBHQ shall receive a sash (see MN GRAND BETHEL 8, Art. XVI Sec. 2 A).
- C. Each GBHQ shall receive a name badge.

Section 10. Presentation to PGBHQ

- A. Each GBHQ who has faithfully served the GB for the period for which she was selected shall be presented an official PGBHQ jewel (Doc Morgan No. J-111PHQ).

Section 11. Grand Bethel Competitions

- A. All expenses involved in the GB competitions, including, but not necessarily limited to, correspondence, awards, certificates and copying shall be paid for out of GB funds.

Section 12. Visits to this Grand Jurisdiction

- A. GB shall pay the registration fee for:
 - (1) The current Miss IJD to attend one Minnesota event with the approval of the GBGC.
 - (2) The current SBHQ to attend one (1) Minnesota event with the approval of the GBGC.

Section 13. GB Property and Official Regalia

- A. GB property shall be replaced as necessary.
- B. GB shall pay for the repair and cleaning of GB Official Regalia as necessary.

**ARTICLE XV
GRAND BETHEL GUARDIAN COUNCIL**

Section 1. Members

- A. The GG and AGG, or persons appointed by the GG, shall serve as Guardians of the GB with five (5) additional GBGC members (GB Guardian Secretary, GB Guardian Treasurer, GB Guardian Director of Music, GB Guardian Director of Epochs, and GB Custodian of Paraphernalia) appointed by the GG for one (1) year.

Section 2. Duties

- A. It shall be the duty of this seven (7) member GBGC to:
 - (1) Act as counselors and advisors to the GB,
 - (2) Maintain the inventory of the GB property and file it with the GS.
- B. Duties of the GBG
 - (1) Immediately following the Installation of, and after consulting with the GBHQ, the GBG shall appoint two (2) chaperones for the GBHQ from the immediate geographical area of the GBHQ.
 - (2) Immediately following her installation, the GBG shall consult with the VGG to plan the competitions to be scheduled at the upcoming AM GB.
 - (3) The GBG shall appoint the chairman and committees for the GB competitions; she shall forward the names and addresses of the competition chairmen and committee members to the GG for inclusion in the GGC Directory.

Section 2. Duties (cont.)**B. Duties of the GBG (cont.)**

(4) The GBG shall inform all competition chairmen of their responsibilities and deadlines.

(a) Competitors for Ritual competitions (with the exception of GB Line Officer and Miss MNJD/Miss Jr. Jobie) shall need to earn a score of at least eighty percent (80%) to receive any award.

(i) The highest score eighty percent (80%) or over shall be awarded first (1st) place, the second (2nd) highest score eighty percent (80%) or over shall be awarded second (2nd) place, and the third (3rd) highest score eighty percent (80%) or over shall be awarded third (3rd) place.

(ii) All competitors may receive certificates of participation.

C. Duties of the GBGS and GBGT

(1) To close the books of the GB within thirty (30) days following the AM GB and turn them over to the AGBG or GBG for auditing.

Section 3. GBGC Meetings

A. The GBGC may invite such persons as it deems advisable to meet with them.

Section 4. Term of Office

A. The term of office of the GBGC shall run concurrently with the term of the GB of Minnesota.

**ARTICLE XVI
PARAPHERNALIA AND REGALIA**

Section 1. Capes, Crowns and Jewels

A. Each year at the GB Installation the GBHQ, GBSP, and GBJP shall be presented forest green capes, crowns and jewels which shall constitute the Official Regalia of their office.

(1) These capes, crowns and jewels shall be returned to the GBG by February 1 each year to be checked, and to be cleaned and repaired, if necessary. Capes, crowns and jewels shall be returned to the GBHQ, GBSP and/or GBJP if needed for any official function prior to the AM GB.

Section 2. Sashes and Name Badges

A. The GBGC shall present to the GBHQ a white sash with forest green lettering "GRAND BETHEL HONORED QUEEN — MINNESOTA — (year(s) of service)," which may be worn when she is not wearing the official cape. The name badge and GBHQ pin are the only pins allowed on the front of the sash. All other pins and tackettes shall be placed on the back of the sash.

B. The GBGC shall present to the GBSP and GBJP white sashes with forest green lettering "GRAND BETHEL SENIOR PRINCESS – MINNESOTA" and "GRAND BETHEL JUNIOR PRINCESS – MINNESOTA", respectively, which may be worn when they are not wearing the official capes.

(1) The GBSP and GBJP shall pass these sashes on to their successors at the GB Installation.

(2) These sashes shall be returned to the GBGC thirty (30) days prior to the AM GB to be cleaned, repaired or replaced as needed.

C. The GBGC shall present to the GBHQ a name badge to be worn only on the sash or a dress. The name badge shall not be worn on the GB cape.

Section 3. Regalia (See SOP-GGC-5)

A. For GB meetings and the GB Installation all GB Officers, Representatives and Choir members shall wear official regalia as described in SOP-Bethel-11, with the following exceptions:

(1) Headband shall be white and forest green.

(2) GB Choir members shall wear white cords.

(3) GBHQ, GBSP and GBJP shall wear the capes and crowns as provided in Sec. 1 above.

B. At other times, the GG or GBG may approve the wearing of official regalia as described above for the GBHQ, GBSP and GBJP.

C. Each Bethel shall provide the required regalia for its delegates and choir members as necessary in Sect 3A above except headbands, which shall be provided by the GB.

D. At other occasions, the GBHQ, GBSP and GBJP may wear the GB capes and crowns with formals.

E. When exemplifying the Ritual work of the Order or when assisting with the institution of new Bethels, the official regalia of the Order shall be worn, not the GB regalia.

**ARTICLE XVII
AMENDMENTS**

Section 1.

- A. Before being submitted to the GB for consideration, amendments shall be approved by:
 - (1) Majority vote of the GBGC, or
 - (2) Majority vote of the delegates at Congress.
- B. Proposed amendments, approved by one of the methods in A above, shall be submitted, in writing, to the Chairman of the Jurisprudence Committee by December 15 for consideration at the AM GB.
 - (1) When put in proper form by the Jurisprudence Committee, such amendments shall be forwarded to the GBGC to be included in the mailing for the upcoming AM GB.
- C. Amendments shall receive a two-thirds (2/3) majority vote of the GB members present and voting to be passed.
- D. Amendments, if passed by the GB membership, shall be submitted in writing by the GBG to the Chairman of the Jurisprudence Committee by May 1 for consideration at the AS GGC (MN-SOP-GGC-7).
- E. Amendments shall not become effective until approved by the Jurisprudence Committee of the SGC and printed in proper form, separate from the proceedings, distributed to all Bethels, and made available to all members of the GGC for insertion in the Manual of Rules and Regulations of the GGC.

GB SAMPLE BUDGET

Income	
Membership Fee	
Active Members (\$5 each as reported on Dec 31)	\$ _____
Majority Members (\$5 each)	\$ _____
Expenditures	
GBHQ Expenses	
AM GB, Room & Meals	\$ _____
AS SGC	
Travel Allowance	\$ _____
Reimbursement for Banquet & One (1) Official Luncheon	\$ _____
Decorations for Grand Bethel	\$ 125.00
GBSP Expenses	
Installation Expenses	\$ 50.00
GB Representatives (up to \$25 each)	\$ _____
GB Installation Expenses	
Invitations	\$ _____
Program Covers, Programs & Inserts	\$ _____
GBHQ Medallion	\$ _____
GBHQ Sash	\$ _____
GBHQ Name Badge	\$ _____
Cleaning & Repair of GB Official Regalia	\$ _____
PGBHQ Jewel (Doc Morgan No. J-111PHQ)	\$ _____
GB Competitions	\$ _____
Grand Bethel Reception	\$ 100.00
Visits to Minnesota by:	
Miss IJD	\$ _____
SBHQ	\$ _____

GUIDELINES FOR MINNESOTA JOB'S DAUGHTERS CONGRESS

(See also MN GRAND BETHEL 5)

1. The Congress meeting is informal. Only the Bethel delegates are required to attend. Casual clothing is encouraged. Members may enter or leave at any time, as long as they do so quietly so as not to disturb the proceedings.
2. Bethels may be requested to sit together as a group if caucusing by Bethel is requested on a topic or vote.
3. Any current member of MN JD may speak on any issue. Visiting JD may speak only if their opinion is specifically requested by a MN JD.
4. Adults attending the Congress meeting shall include only the following: GB Guardian, AGB Guardian, GB Guardian Secretary, and one (1) member of Jurisprudence Committee or a designated representative. Any speaker may request assistance from the Jurisprudence Committee member.
5. Items on the prepared agenda, which were submitted before the meeting, shall be discussed first. Only if there is sufficient time will additional items be requested from the floor.
6. When an agenda item is first introduced for discussion, the proposer of the item will be permitted to speak first.
7. Once the proposer has spoken, discussion is open to others. As much as possible, the presiding officer will alternate the discussion between those for and against the proposal.
8. No Daughter may speak more than two (2) minutes at one (1) time, including the proposer. No Daughter may speak a second time until all those so desiring have spoken for the first time.
9. All Members of Minnesota GB shall be entitled to vote on resolutions.
10. Any resolutions adopted at Congress will be written into proper form by the Jurisprudence Committee. Those concerning GB will be presented for final vote at the GB Annual Meeting. All others will be submitted to the proper persons for consideration.